## MEMORANDUM

**TO:** Superintendents, Principals and School Nurses

FROM: Mr. Gary Green, Director Student Services

**DATE:** July 9, 2010

**SUBJECT:** Immunizations for Indiana Students

Additional information concerning the July 16, 2010 WebEx

This memo provides additional information concerning the Indiana Department of Education WebEx on Immunizations for students.

In an effort to underscore the importance of this WebEx, the Indiana Department of Education would like to stress the critical nature of this presentation.

The recent changes to Indiana Code place critical new responsibilities on schools to collect verify and report changes in student immunization records.

Suggestions and practical information will be provided to assist schools in their efforts to help parents meet the new requirements.

This WebEx presentation will provide information regarding this process and be interactive to allow school officials an opportunity for a question and answer session.

It is imperative that schools participate in this presentation.

Please share this information with school nurses and other appropriate staff.

Topic: Immunizations for Indiana Students

Date: Friday, July 16, 2010

Time: 10:00 am, Eastern Daylight Time (Indiana, GMT-04:00)

To register for this meeting

-----

I. Go to <a href="https://indiana-doe.webex.com/indiana-doe/j.php?ED=134867247&RG=1&UID=0&RT=MiMxMg%3D%3D">https://indiana-doe.webex.com/indiana-doe/j.php?ED=134867247&RG=1&UID=0&RT=MiMxMg%3D%3D</a>

2. Register for the meeting.

Once the host approves your request, you will receive a confirmation email with instructions for joining the meeting.

To view in other time zones or languages, please click the link:

https://indiana-doe.webex.com/indiana-

doe/j.php?ED=134867247&RG=1&UID=0&ORT=MiMxMg%3D%3D

\_\_\_\_\_

For assistance

-----

- I. Go to <a href="https://indiana-doe.webex.com/indiana-doe/mc">https://indiana-doe/mc</a>
- 2. On the left navigation bar, click "Support".

You can contact me at: <a href="mailto:gagrist@doe.in.gov">gagrist@doe.in.gov</a>

Sign up for a free trial of WebEx www.webex.com/go/mcemfreetrial

## www.webex.com

IMPORTANT NOTICE: This WebEx service includes a feature that allows audio and any documents and other materials exchanged or viewed during the session to be recorded. By joining this session, you automatically consent to such recordings. If you do not consent to the recording, do not join the session.